

Rental Use and Overnight Field Trip Information Packet

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Page 19-22	Sample Rental Use Agreement (All groups should read the sample agreement before submitting a rental request to ensure that they can agree to EYCC's terms and conditions for rental groups)
Red Areas	Be sure to read important information outlined in red areas within the packet.

Facility Contact Information

General Information



Camp Director: Devyn Hamann
Devyn.Hamann@MyFWC.com
561-273-4345



Assistant Director: Caylee Sarff
Caylee.Sarff@MyFWC.com
561-273-4344

Rental Use Registration



Administrative Assistant: Dawn Herron
Dawn.Herron@MyFWC.com
561-624-6929

Facilities Maintenance



Facilities Manager: Dennis Yacino
Dennis.Yacino@MyFWC.com
561-273-4344

Facility Features

General Information



EYCC is a state-owned rental use facility and summer camp located on 250 acres in the JW Corbett WMA.



We accommodate rental groups of 20 to 85 people. Groups can rent our facility for day use, overnight use, or school field trips.



Meal plans are available. Meals are served out of the EYCC kitchen by EYCC staff. *The kitchen is not available for rent.*



There are two bath houses each with 7 private stalls. Each stall includes a shower, toilet, and sink.

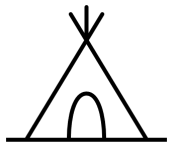


Wi-Fi Access. *Wi-Fi is strongest near the dining hall.*

Sleeping Accommodations



10 bunkhouse style air-conditioned cabins that can sleep 16 to 20 people each.

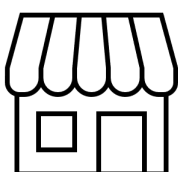


5 campgrounds available that can accommodate a variety of group sizes.

Indoor Facilities



Classroom/meeting room can accommodate up to 45 people.



Air-conditioned dining hall with a capacity of 90 people. Rental Groups may request meals prepared and served by EYCC personnel as specified in part 1 of our rental request form.

Facility Features

Outdoor Facilities



Pavilion with grill that can accommodate up to 80 people.

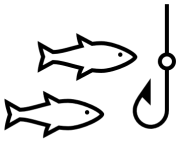


Campfire Island in the middle of Legacy Lake. The island can accommodate up to 50 people comfortably.

Recreational Areas



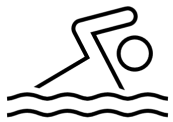
Archery range that can accommodate up to 10 people at one time.



Fishing area that can accommodate up to 20 people at one time.



Paddle sports area with canoes available for rent. This area can accommodate up to 20 people at one time.



Swimming area

Other Information



Free ice from ice machine. No refrigerator or freezer access.



No washer or dryer available.

Note: the availability of some facility features may be limited due to staff availability and facility projects.

Map Of EYCC



Cabins



Camp Sites

School Groups

Overnight Field Trip Information

Program Summary

Join us for an unforgettable adventure at EYCC, starting with an exciting night hike upon students' arrival day, immersing them in the captivating sights and sounds of the wilderness under the starlit sky. Students will begin the following day with a captivating presentation on the history of the Kissimmee River, Lake Okeechobee, and the Everglades Watershed. Students will have the opportunity to explore the wetland food web through dip netting activities in our legacy lake and get up close with specimens in our lab. They will embark on a thrilling marsh hike, engage in playfully educational Wetland Bingo, and delve into thought-provoking Wetland Metaphors. The interactive Freddie The Fish activity will captivate their attention, followed by water quality testing for 6th to 12th graders or a creative wetland art session for 3rd to 5th graders. A delicious lunch, accompanied by wildlife videos and pictures captured on our trail cameras, will fuel their bodies and curiosity. Then, students will venture into EYCC's pine flatwood habitat, searching for signs of wildlife and birds, while assessing ecosystem characteristics and identifying sources of food, water, shelter, and space. They will experience the challenges of migration firsthand through The Great Migration Challenge, gaining insights into human impacts on bird populations. In Adaptation Artistry, students will unleash their creativity as they craft imaginative habitats and design unique, survival-savvy creatures. Students will also get the opportunity to explore outdoor recreation. Teachers will select one recreational activity: Archery, Fishing, or Canoeing for students to experience. Finally, the adventure will conclude with a memorable campfire night.

Grade Level: 4th - 12th

Group size requirements: EYCC can accommodate groups with 20 to 50 students and up to 10 teachers and chaperones. (Total of 60 people).

Chaperone requirements: We require at least 1 chaperone or teacher per 10 students. *We strongly advise groups, however, to follow supervision guidelines provided by the American Camp Association on page 18.*

Cost: \$100 per person (up to 5 chaperones are free)

Your investment covers two vital aspects: \$75 contributes to the provision of wholesome and nourishing meals throughout the program, ensuring everyone's well-being and satisfaction. The remaining \$25 directly supports and empowers EYCC programs, enabling us to continue delivering impactful and enriching experiences to our participants. **(Scholarship Funds Available)**

Transportation: The school is responsible for transportation to and from the facility. Busses can be accommodated.

Program Schedule

Arrival (Scheduled For Tuesdays or Wednesdays)

4:00 pm	Arrival and Check in
5:00 pm	Dinner and Orientation
6:00 pm	Evening Activity
7:00 pm	Showers and Bedtime

Program Day

8:00 am	Breakfast
9:00 am	Morning Activities
12:30 pm	Lunch
1:30 pm	Afternoon Activities
5:00 pm	Dinner
6:00 pm	Night Activity
7:00 pm	Showers and Bedtime

Departure Day

8:00 am	Breakfast (Grab and Go)
10:00 am	Departure

For more information Email

Dawn.Herron@MyFWC.com

5616246929

Overnight School Field Trips

Request Form

School Name:		
Group Representative:		
Address:		
Contact Number:		
Contact Email:		
Date(s) Requested:		
Number of Participants	Students:	Chaperones:
	<div>_____ Male</div> <div>_____ Female</div>	<div>_____ Male</div> <div>_____ Female</div>

Questions or Comments:

Complete this form and email it to: Dawn.Herron@MyFWC.com

Rental Groups

Housing and Campsite Options

Rates are per person per night Plus 13% bed tax if group is not tax exempt. All cabins are air conditioned.



Standard Cabin Rental: \$15 7 bunkhouse style cabins. Can sleep 20 people per cabin.

Deluxe Cabin Rental: \$20 2 bunk house style cabins with two showers and two toilets per cabin. Each cabin can sleep up to 16 people

Premier Cabin Rental: \$30 1 bunkhouse style cabin with two separate rooms connected by a bathroom. each room sleeps up to 10 people. The bathroom has three showers, toilets, and sinks. This cabin has a covered front porch with a view of EYCC's lake.

Ala Carte: Groups can rent multiple different types of cabins. The price will be calculated based on the cabin type(s) rented and number of people staying in each cabin.



Standard Campsite Rental: \$10 See EYCC map for campground locations. Groups can choose their campground if they are the only group scheduled. Otherwise, groups are assigned campsites based on size.

EYCC also has indoor and outdoor facilities available for rent. These include: a dinning hall, classroom, pavilion, and campfire island. All indoor and outdoor facility rates are per day. For information on capacity and features, refer to our facility overview section on pages 2 and 3. Pricing can be found on part 2 of our rental request checklist on page 6.

Rental Groups

Recreational Area Options

All recreational area rentals require a minimum of 10 participants.

Single Area Rental

Swimming: \$5/person/hour

Note: lifeguard must be present. EYCC waterfront policy allows for no more than 25 swimmers per lifeguard. Two adults should serve as watchers per 25 swimmers. EYCC can provide a lifeguard per the group's request. **This will increase the price to \$8/person/hour.**

Fishing: \$5/person/hour

Bait and 10 fishing poles provided with hook and bobber. Groups must supply replacement hooks, bobbers, and bait.

Paddle Sports: \$5/person/hour

EYCC Lifeguard or Paddle Sports Instructor must be present. Rotation can accommodate up to five boats at one time (10 people in total).

Area Supervision



1:10 Canoeing
1:5 Kayaking



1:20



1:20



1:25 Lifeguard AND
1:10 Watchers (Provided by group)

Recreational Area Bundles

Two Rotation Bundle: \$10/person (20 – 32 participants)

Groups can choose two recreational areas that will be open and supervised by EYCC staff for 2 - 3 hours.

Three Rotation Bundle: \$15/person (20 – 48 participants) Groups can choose three recreational areas that will be open and supervised by EYCC staff for 3 - 4 hours.

Four Rotation Bundle: (\$20/person 20 – 64 participants) Will include swimming, fishing, archery, and paddle sports. All areas will be supervised by EYCC staff. Areas will be open for 4 – 6 hours.

Note: Rotations cannot begin earlier than 8:30 am, and they can go no later than 5:00 pm. Groups are responsible for setting their own rotational schedule and ensuring that rotational groups do not exceed the capacity of each recreational area. Rotation time will not be extended for groups that are late. Group rotational schedules may not exceed more than a one hour gap between rotations.

Rental Groups

How to Book A Reservation

Check	Steps #	Instructions
	Step 1	Take the time to read our entire packet, especially our rental use agreement and our policies to ensure that EYCC is the right fit for your group.
	Step 2	Complete Rental Request Forms 1 – 3 according to your group’s needs and email the forms to Dawn.Herron@MyFWC.com . Groups must submit a request at least one month before your proposed arrival date.
	Step 3	Once we receive the complete rental request forms, and if we can accept the request, Dawn Herron will email the group representative an invoice and our Use Agreement Document.
	Step 4	The group representative must then do 3 things: <ul style="list-style-type: none"> • Sign the Use Agreement Document and email it to Dawn Herron. • Mail, or hand deliver a <u>non-refundable</u> \$100 deposit (Check only. Made out to FWFF) to EYCC. • Lastly, The group representative must provide EYCC with a certificate of liability with a minimum level of \$100, 000 per person, \$200, 000 per occurrence, or evidence of a bond or security at that level.
	Step 5	Once EYCC receives the signed Use Agreement, a <u>non-refundable</u> \$100 deposit, and certificate of liability, the date has been reserved on a conditional basis pending completion of steps 6 and 7.
	Step 6	<u>Due 2 Weeks Prior to Arrival:</u> A final count of adult and child participants, as well as any changes to the rental request and invoice. It is essential to note that after this deadline, your invoice will no longer be updated to reflect any changes made to the rental request. While you may still make adjustments to the rental request itself, please be aware that the cost on your invoice will be locked in and ineligible for refunds or price adjustments. Therefore, it is of the utmost importance to provide us with accurate participant counts and finalize any necessary changes before the two-week mark.
	Step 7	<u>Due 1 week prior to arrival:</u> Signed Assumption of Risk waiver for all adult and child participants. If the group fails to turn in the forms on time, it will result in a charge of \$10 per occurrence. The group will not be allowed to enter the campgrounds until the group representative provides all the waivers.

Rental Group Request Form Part 1 of 3

Group Information

Group Name:		
Group Representative 1	Name:	Phone:
Email:		
Group Representative 2	Name:	Phone:
Email:		
Requested Date(s)	Option 1:	Option 2:
# Adults		
# Of Children		
Day Use Groups (Circle Which Day)	Saturday	Sunday
Overnight Use (Groups Can Stay at EYCC for no more than 2 nights)	Arrival Date:	Departure Date:

Meal Plan

Number Of People	Number of Meals (Star Requested Meals)	Total (\$15/Person/Meal)
	Breakfast	
	Lunch	
	Dinner	

Rental Groups may request meals for one day only. Mealtimes are firmly scheduled for the following times: Breakfast 7:30 am - 8:00 am, Lunch 12:45 pm - 1:15 pm, and Dinner 5:30 pm - 6:00 pm. EYCC has a set meal plan with options to accommodate most dietary restrictions (Vegetarian, Gluten Free, Lactose Intolerant, No Pork/Beef, and Nut allergies). Our meal plan is available upon request. **Groups will be provided wash buckets and brooms to wipe down tables and sweep the floor after meals.**

Rental Group Request Form Part 2 of 3

Sleeping Accommodation Options			
Select Type	# of People	# of days	Total + 13% Bed Tax
Standard Campsite (\$10/person/night)			
Standard Cabin (\$15/person/night)			
Deluxe Cabin (\$20/person/night)			
Premier Cabin (\$30/person/night)			
Total:			

Indoor Facilities		
Select Type	# of Days	Total
Dining Hall (\$100 per day). (kitchen not included)		
Classroom (\$50 per day)		
Total:		

Outdoor Facilities		
Select Type	# of Days	Total
Pavilion (\$50 per day)		
Campfire Island (\$25 per night)		
Total:		

Rental Group Request Form Part 3

Area Rental			
Select Type	# of People	# of Hours	Total
Paddle Sports (\$5/person/hour)			
Swimming (\$5/person/hour)			
Swimming w/ EYCC Lifeguard (\$8/person/hour)			
Fishing (\$5/person/hour)			
Total:			

Recreational Area Rotations			
Select Type	Circle Rotation Choices	# of People	Total
Two Rotations (\$10/person)	Swimming, Archery, Fishing, Paddle Sports.		
Three Rotations (\$15/person)	Swimming, Archery, Fishing, Paddle Sports.		
Four Rotations (\$20/person)	Swimming, Archery, Fishing, Paddle Sports.		
Total:			

Note: Rotations cannot begin earlier than 8:30 am, and they can go no later than 5:00 pm. Groups are responsible for setting their own rotational schedule and ensuring that rotational groups do not exceed the capacity of each recreational area (pg 8). Rotation time will not be extended for groups that are late. Group rotational schedules may not exceed more than a one hour gap between rotations.

Facility Policies

General Policies



Quiet time is 10:00 pm – 6:30 am.



No Alcohol or glass bottles.



Fires are permitted in designated areas only. All fires and camp stoves must be always attended by an adult when in use. Make sure the fire is extinguished before leaving area. A camping ring/grill is provided for each tent area. Groups are responsible for providing wood for tent site ground grills. Gasoline/Diesel fuels cannot be used to ignite campfires.



No Pets.



No feeding wildlife.



View wildlife from a safe distance. Do not harass wildlife.



No balloons, silly string, or confetti.



Guests are required to wear closed toe, closed heel shoes at all times.



Dispose of trash in trash cans or recycle containers.



No gum or stickers.



Transporting participants in the back of pick up trucks, trailers, or wagons is not permitted. Participants must be transported in a vehicle with a seatbelt.

It is the group representative's responsibility to share these policies with their group and maintain compliance.

Facility Policies

Classroom



Guests are not authorized to be in areas labeled “EYCC Staff Only”. supplies in closets, cabinets, and offices are for EYCC staff use only.



Please do not touch or move any displays or exhibits.



Tables and chairs must remain in the classroom. They cannot be taken outside.



Please request supply tables for arts and crafts or equipment. Do not place supplies or crafts on the tan classroom tables.



The classroom is provided with a garbage can with the initial trash liner provided. Your group will need to provide additional trash liners for 40-gallon trash can.

Campfire Island

We provide the wood for your campfires, a bucket, and a shovel. Kindling is the responsibility of the group to gather. Groups must build their own fires. We recommend no more than 50 people on the island at one time.



No camping on campfire island.



Never use gasoline/diesel fuels to ignite campfires! Fires must be completely extinguished before leaving the island.



All trash must be removed from the island after use.



Children are required to be supervised when on the island according to EYCC’s supervision recommendations.

Bath Houses



Close the doors ! Leaving doors open, especially at night, leads to bugs getting into the bathhouse. This drastically increases the time it takes EYCC staff to clean the restrooms. A \$10 cleaning charge will be applied at check out per occurrence.



There are two bathhouses. Each bathhouse has 7 rooms with a toilet, sink, and shower in each room.



Flush toilet paper only! Flushing pads, tampons, socks, or underwear causes backups in our septic system.



Conserve water. Make sure the sinks and showers are turned off after use.



We recommend supervising children when they are using the restroom to prevent damage and doors being left open.

Facility Policies

Dining Hall



Guests are not authorized to be in areas labeled “EYCC Staff Only”. All supplies in closets, cabinets, and offices are for EYCC staff use only.



Please do not touch or move any displays or exhibits.



Tables and chairs must remain in the dining hall. They cannot be taken outside.



Please request supply tables for arts and crafts or equipment. Do not place supplies or crafts on blue dining tables.



The dining hall is provided with a garbage can with the initial trash liner provided. Your group will need to provide additional trash liners for 55-gallon trash can.

Pavilion



The pavilion has collapsible tables, benches and a charcoal grill for use.



The pavilion is provided with garbage cans with the initial trash liner provided. Your group will need to provide additional trash liners for 40-gallon trash can.



Anything used to decorate the pavilion must be completely removed after your use



The pavilion is rented separately but may be used by groups for cooking and gathering on rainy days.

Cabins



You must provide your own linens (sheets, pillows, sleeping bag, blanket, and towels). The beds and furniture cannot be moved.



Children must be supervised in the cabins by an adult or group leader as specified by our supervision recommendations.



Children must be supervised in the cabins by an adult or group leader as specified by our supervision recommendations.



Do not jump, swing, hang, or rock the bunks. This loosens the bolts that hold the bunks together.



Cabins are provided with garbage cans outside of the cabin with the initial trash liner provided. Your group will need to provide additional trash liners for 40-gallon trash can.

Facility Policies

Tent Areas



Campfires may be lit in the campfire rings provided by EYCC. A shovel and bucket will be provided to extinguish the fires. Groups must supply their own wood.

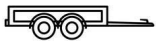


Each campsite has a garbage can with an initial trash liner. The groups will be responsible for bringing replacement trash liners for a 96-gallon trash can.

Vehicles and Trailers



No ATV's, Side by sides, golf carts, or other recreational use vehicles.



Trailers are allowed in parking lots 1 and 2 or they may be parked anywhere no more than 2ft from Everglades Parkway (See map on page 8).



Cars may be used to transport equipment to campsites B and C but must remain on Earl's Parkway. Cars cannot remain on the campgrounds. They will be escorted back to parking lot 1 or 2 after they have dropped off the group's equipment (See map on page 8).



No RV's or Travel Trailers

Parking



The designated parking areas are parking lots 1 and 2.



Groups may park temporarily along EYCC's fence line to unload equipment for campsite D. Cars must be moved to the designated parking areas once equipment is unloaded.



Guests should avoid areas clearly labeled "no vehicle access" or "no parking". This especially goes for areas around our dumpster, fire hydrants, water or wastewater plants.



The concrete pad behind the dining hall is for loading and unloading of items into the dining hall only and is limited to a 15-minutes.

Recreational Area Supervision Policy

Groups are required to have a designated area supervisor if they opt for a standard area rental (see recreational area rental options). The supervisor may be required by EYCC to have specific certifications.

The area supervisor is required to provide a safety orientation for the group before starting each activity using EYCC's area rules signs at each location.

A separate packet with area specific policies and check out procedures will be provided after the rental request is approved.

Area	Certification Requirement	Ratio (Supervisor: Participants)
Fishing	None (Lifeguard Recommended)	1:10
Swimming	Lifeguard	3:25 (One lifeguard and 2 watchers. Watchers do not require any formal certification)
Paddle Sports	Lifeguard Or Paddle Sports Instructor	1:5 (boats)
Archery	EYCC Staff that is USA Archery Level 1 Instructor Certified.	1:5 (shooters on the line)

While a certified lifeguard meets the minimum requirement for renting the canoe area, EYCC strongly advises groups to provide a staff member certified in canoeing instruction. This additional certification ensures participants receive proper guidance and instruction in canoeing techniques and safety procedures. Furnishing a certified canoeing instructor enhances the overall safety and quality of the canoeing experience. For further information or questions regarding canoeing instruction certifications, please contact our staff.

Supervision Recommendations

The Everglades Youth Conservation Camp is accredited through the American Camp Association and is required to advise groups on the ACA's standards for rental groups. Many of these standards are required by EYCC and are addressed in our rental use agreement, or in EYCC's policies. Below are the ACA's supervision standards. We strongly recommend that groups consider implementing these standards to ensure the safety of all participants.

Supervision Recommendations

Age of Children	Number of Adults/Staff Supervising	Children Staying Overnight	Children Staying For The Day Only
5 years and younger	1	5	6
6 – 8 years	1	6	8
9 – 14 years	1	8	10
15 – 18 years	1	10	12

Age Recommendation for Supervision: All participants in charge of supervising children are at least 16 years old and at least 2 years older than the minors they are supervising.

At least 80% (100% for groups primarily serving persons with special needs) of those in supervision roles are 18 years of age or older.

Try to avoid one on one interaction between an adult and child without another adult present.

When the group serves participants with special physical, medical, cognitive, or behavioral needs, the following ratios of staff and counselor-support personnel are recommended:

Participant Description	Staff	Participants
Needing constant and individual assistance or supervision.	1	1
Needing close but not constant assistance or supervision.	1	2
Needing occasional assistance.	1	4
Needing minimal assistance.	1	5



Florida Fish
and Wildlife
Conservation
Commission

MyFWC.com



USE AGREEMENT DOCUMENT

Terms, Conditions and Assumption of Risk

*Rules for acceptance and participation in programs at Everglades Youth Conservation Camp are the same for everyone without regard to age, race, color, religion, sex, handicap or national origin.

1. Description of Premises: Florida Fish and Wildlife Conservation Commission (FWC) agrees to permit Sponsor to use the property known as the Everglades Youth Conservation Camp (Facility) according to the following terms and conditions. The Use Document includes the use of all improvements to the Facility, except those which FWC expressly excludes by so notifying the Sponsor's representative upon his/her arrival at the Facility.
2. Food Service: If Sponsor prepares its own food outside or hires an outside company for preparation of food, Sponsor assumes all responsibility for any foods prepared and for all activities incident to their preparations and shall hold FWC and the Facility operator harmless from any and all liability therein.
3. Use of Premises and Schedule: During the term of this document, Sponsor shall use the Facility for conducting a program of its own design and shall comply with all applicable laws, codes and regulations. Sponsor shall notify the camp director of the nature of its program and shall promptly supply the camp director with information concerning the program upon request.
 - a) FWC prohibits fireworks, and explosives at the Facility. Firearms and ammunition are permitted on the EYCC range only with permission of the Camp Director. Use of the range requires a range master certified in the firearm being utilized and safety office certifications by an authorized agency.
 - b) The use of gasoline, flammables, any smoke producing devices and poisonous substances are prohibited.
 - c) If the swimming is part of the program of the Sponsor, no one shall enter the swimming area unless a qualified lifeguard, age 18 years or older, is supervising the area. FWC shall, in its sole discretion, determine the minimum qualifications for said lifeguard, which will generally be a minimum of a Lifeguard Certificate by an authorized agency. Availability of the swimming area is at the discretion of the camp director and is subject to change.
 - d) If the paddle sport area is part of the program of the Sponsor, no one shall enter the paddle sport area unless a qualified paddle sport instructor or lifeguard, age 18 years or older, is supervising the area. FWC shall, in its sole discretion, determine the minimum qualifications for said instructor, which will generally be a minimum of a Level 1 Instructor for either canoe or kayak by an authorized agency. Availability of the paddle sport areas is at the discretion of the camp director and is subject to change. Canoes and kayaks are available for use only.
 - e) If the fishing area is part of the program, the Sponsor agrees to furnish rods, hooks, bobbers, bait, and other supplies needed for the fishing if conducting fishing without EYCC staff. Fishing is only permitted in the Everglades pond. Absolutely no one is permitted to use Legacy Lake for fishing activities. Fishing is only permitted by rental use visitors. A lifeguard is recommended due to proximity to deep water.
 - f) If the archery range is part of the program of the Sponsor, no one shall enter the range area unless a qualified archery instructor is supervising the area. FWC shall, in its sole discretion, determine the minimum qualifications for said instructor. Availability of the range area is at the discretion of the camp director and is subject to change. Use of the shooting and archery ranges must be approved by the camp director prior to use.
4. Utilities: FWC shall provide water, electricity and garbage disposal without charge to the Sponsor.
5. Maintenance: FWC shall maintain the Facility in good condition and repair and shall provide janitorial services to the premises and buildings prior to arrival. FWC shall provide beds, mattresses and other equipment necessary for the operation of the Facility. Sponsor agrees to assist in keeping the Facility clean and shall leave the Facility free of defacement.

1. Health and Safety
- (a) FWC does not provide medical supervision, treatment, maintenance or dispensing of medications. These responsibilities belong to the Sponsor.
- (b) Sponsor agrees to furnish a qualified adult to provide basic health supervision. A qualified adult is at least 21 years of age and possesses at least a certificate of training in the principles of first aid and CPR. Sponsor must bring your own first aid supplies and equipment as well as a container to lock up any medications for your participants.
- (c) Sponsor's contact person shall bring and have available at all times a current list of participants that includes: names and addresses, emergency contact information and known allergies or health conditions. Also, for each participant (camper and staff member) under the age of 18 and not accompanied by their parent or guardian, a signed form granting permission to seek emergency treatment.
- (d) Sponsor agrees to furnish at least one person, age 18 years of older, who is trained in the principles of first aid, for each ten participants under 16 years of age.
- (e) Emergency transportation is available through local emergency response groups by dialing 911. Sponsor agrees to furnish non-emergency transportation.
- (f) Sponsor will prohibit smoking except in designated places and shall warn all persons of the hazards of indiscriminate smoking at the Facility. Open fires may be built only in the campfire area. It is understood that both FWC and Sponsor must comply with all lawful orders of appropriate fire control officials.
- (g) Use of vehicles at the Facility is restricted to roads and parking areas designated by the Camp Director. Posted speed limits shall be obeyed.
- (h) Once at the Facility, the Sponsor is required to participate in a brief orientation to the Everglades Youth Conservation Camp's safety regulations and emergency procedures, led by the Camp Director or designee.
- (i) Sponsor is responsible for conducting/implementing the appropriate screening policies for staff/volunteers with the responsibility for, or who have access to campers.

1. Use Fees and Costs
- (a) **Guaranteed Minimum Fee:** The Guaranteed Minimum Fee is based on the number of persons guaranteed by Sponsor three weeks prior to arrival. It will be charged to Sponsor even if fewer persons use the Facility than Sponsor guaranteed, or if Sponsor terminates this Agreement without using the Facility. Payment in full is due two weeks prior to arrival.
- (b) **Additional Use Fees:** If more persons use the Facility than the Sponsor guaranteed, Sponsor shall pay to FWC an additional fee. This fee will represent the use of the Facility by the additional persons and will be calculated by totaling the individual charges for each additional person's lodging or day use fee.
- (c) **Bed Tax:** For all groups utilizing the cabins or tenting, a 13% bed tax will be added to the final bill based on the number of people sleeping in the cabins or in tents. Group with tax exemption status must provide written proof at time of reservation to be exempt from this charge.
- (d) **Breakage and Damage:** Sponsor agrees to pay FWC the amount reasonably necessary to repair or replace property or equipment damaged or destroyed during Sponsor's use.
- (e) **Payment Terms:** **Sponsor agrees to deliver payment in full to a representative of FWC when Sponsor arrives at the Facility.**
- (f) **Deposit Policy:** A deposit of \$100 is required at time of reservation. The deposit will be forfeited for the following reason(s): failure to notify camp of cancellation within 30 days of rental use.

1. Liability for Injury to Persons or Property
- (a) Sponsor agrees to supervise and to assume full control and responsibility for any persons, entities or things other than FWC personnel or property who/which are, for any reason, on the Facility because of Sponsor's program or use of the Facility.
- (b) Sponsor agrees to defend, indemnify and hold harmless FWC, the Florida Fish and Wildlife Foundation and its past, present and future members, directors, officers, employees, agents and independent contractors and its and their successors, assigns and heirs from and against any harm and/or claim made by any third party arising out of or in any way connected with the Sponsor's actions and/or failure(s) to act in respect of its use of the Facility.
- (c) For the purpose of this section, "any person" includes, but is not limited to, Sponsor's agents and employees, participants in Sponsor's program and Sponsor's visitors.
- (d) Sponsor will have all group participants sign a Waiver of Liability which must be delivered when group checks in.

1. Miscellaneous

- (a) Sponsor warrants that the person signing the Document has the authority to execute the Document on its behalf.
- (b) This Document may be altered or amended only by written agreement of both parties.
- (c) FWC reserves the right to require that the Sponsor remove from the Facility any person(s) in, or in any way connected with Sponsor's group who, in the sole opinion of FWC, is creating a disturbance or who otherwise is disrupting activities on said Facility. Sponsor agrees to remove unauthorized person(s) from said Facility immediately.
- (d) Sponsor agrees that the total number of participants on the premises will not exceed the Facility Building Maximum capacity at any time.
- (e) **Sponsor has read all procedures for use of the Everglades Youth Conservation Camp including the Regulations for specific areas of use such as waterfront, archery, and shooting ranges. Sponsor understands that it is their responsibility that all volunteers and participants of their event are aware of these procedures, and regulations.**

1. Termination

- (a) FWC may terminate this Document without any liability prior to or during the event with written notice to Sponsor either upon a determination by FWC, in its sole and exclusive judgment, that the requirements of the State Fire Marshall, the Department of Public Health and Safety or any statute, rule or regulation of any federal, state or local body, imposed undue requirements.
- (b). FWC may terminate this Document without any liability prior to or during the event with written notice to Sponsor either upon a determination by FWC, in its sole and exclusive judgment that the weather conditions may cause unsafe circumstances for participants or use during such conditions may damage or cause hardship to the Everglades Youth Conservation Camp.
- (c) In the event of cancellation by Sponsor, Sponsor will be released from payment of the Guaranteed Minimum Fee provided the Camp Director receives written notice of the termination no later than 30 days prior to the event or the Camp Director re-licenses the same facilities for the same period at the same fee. The Camp Director agrees to use its best efforts to re-license the Facility in this event.

Use Agreement Document

Name of Group		Group Representative	
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Please Read, Complete, and Sign:

1. The SPONSOR agrees to pay the amount of \$_____ for the use of the Everglades Youth Conservation Camp for the following activity_____ on the date(s) of _____.
2. Planned Activities: _____

3. The SPONSOR shall indemnify and save harmless Everglades Youth Conservation Camp, Florida Fish and Wildlife Conservation Commission, Florida Fish and Wildlife Foundation and its owners, employees, agents, officers, and volunteers harmless from and against any and all liability, actions, causes of actions, debts, claims from and against any and all loss, cost (including attorney's fees), damages, expenses and liability (including statutory liability and liability under Workers' Compensation laws) in connection with claims for damages as a result of injury or death of any person or property damage to any property sustained by SPONSOR and/or any persons, which arise from or in any manner grow out of SPONSOR'S use of the premises by SPONSOR or SPONSOR'S agents, employees, customers or invitees. In furtherance of this covenant, SPONSOR shall deliver a copy of a receipt for purchase of liability insurance to (including indemnification liability) at the level of \$100,000 per person, \$200,000 per incident or occurrence, or evidence of bond or security at that level. Nothing above shall constitute a waiver of sovereign immunity enjoyed by any agency of the State which may become a party signatory hereto, as provided by s.768.28, Florida Statutes.

4. I have read the use agreement, policies and procedures and activity operating procedures, and agree to follow all rules and regulations. I understand that failure to follow these policies will forfeit my deposit.

IN WITNESS WHEREOF the Sponsor hereunto set their hand and seal.

Sponsor's Signature

Date

Before me, personally appeared_____, to me well known and known to me to be the person described in and who executed the foregoing document on behalf of_____, and he/she acknowledged to and before me that he/she executed said document for the purpose therein expressed.

Witness my hand official seal, this _____ day of _____, 20_____.

State of Florida, County of _____ Notary Seal

Notary Public Signature