

2022 Summer Season

Staff Application

For New Staff to EYCC

Summer Camp Information

The Everglades Youth Conservation Camp is owned and operated by the Florida Fish and Wildlife Conservation Commission. We are part of the Florida Youth Conservation Centers Network with our focus on creating the next generation that cares. Our network includes two residential camps and two day camps in addition to providing partnerships to other organizations that work with getting children outdoors. Our goal is to provide skills training in the areas of fishing, boating, shooting sports and wildlife discovery. By providing the skills needed to be successful in these areas, we hope children will be more confident and want to spend more time outdoors participating in these activities. We know we cannot reach the entire State of Florida, so our partnerships allow us to provide instructor level training to leaders of other organizations and then provide them with outdoor recreational equipment and supplies to run outdoor programming for children and families. Since 2010 when this division was added to the FWC agency, the FYCCN has reached over 2 million children.

EYCC offers 11 conservation-oriented programs each summer to children who have completed 3rd grade to high school. We are a residential summer camp; therefore, staff and children live onsite from Sunday to Friday of each week. Please visit our website at www.fyccn.com/eycc to learn more about the programs we offer. This will help you better understand our focus.

If selected to work for the EYCC, you will serve as an OPS (other personal service) employee for the Fish and Wildlife Conservation Commission for a short-term seasonal position. EYCC staff must be willing to make the 8-week commitment to be considered for employment. Instructors must be available for their specific training dates (See May Training Calendar).

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Everglades

Youth Conservation Camp

Applicant Information

Please print neatly or type this information.

Full Name:

Date of Application:

Permanent Address: (Street, City, State, Zip Code)

Other Address: (Provide the address you want all employment information to be sent; Include Street, City, State, Zip Code)

Cell Phone Number:

Email Address: (provide one you monitor regularly)

Dates Available: _____ through _____

(Please note that this is a nine-week employment period from May 30th to July 29, 2022. Summer Staff is expected to be available for the entire nine-week period. For instructor/internship positions you will need to be available for certification trainings during the month of May.)

Will you accept any assignment that is offered to you?

Yes

No

If applying for an instructor Position, would you accept a group leader position if necessary?

Yes

No

Are you available to attend the certification trainings for the positions you are requesting?

(See attached training calendar)

Yes

No

When are you available for an interview (in person or Teams)?

Please provide a brief statement about why you would like the #1 position you are requesting and the qualifications you have for that position. (See page 2 for all positions)

specific training dates. A calendar is attached. Please make sure you will be available for the trainings of the positions you are selecting.

Position Overviews

Please rank the programs listed below with #1 being the program in which you are most interested. Limit to 5 choices.

Certification trainings are provided for administrative, and instructional positions during the month of May.

You must be available from May 5th to July 29th if selecting an instructional position.

All other positions must be available from May 30th to July 29, 2022

Rank	Position	Description/Certifications
	<i>Activities Supervisor</i>	Provides supervision of instructional staff. Help assistant camp director with implementing programming, staff evaluations, and safety. Certified for all aspects of camp programs. <i>(Level 1 Canoe, SUP skills, Level 2 Kayak; Lifeguard and USA Level 1 Instructor Certification; Boater Safety Certification)</i>
	<i>Head Group Leader</i>	Oversees evening programs, supervises group leaders. Assist camp director with implementing evening programming, staff evaluations and safety.
	<i>Medical Director</i>	Provides medical care to all campers and staff. (Must be an RN to apply.)
	<i>Food Service Manager</i>	Manage the kitchen staff and oversee all operations of kitchen to Health Department Standards, order food, prepare meals for campers and staff (Must be ServSafe Certified)
	<i>Range Master</i>	Supervise shooting and archery range staff and shooting sport programs. (Hunter Safety Certified, USA Level 1 Archery Instructor, NRA Range Safety Officer)
	<i>Kitchen Staff</i>	Prepare meals for children, clean and maintain kitchen to Health Department Standards Assists in kitchen with cleaning and washing of dishes, emptying trash, food preparations as needed.
	<i>Maintenance Assistant</i>	Assist with maintenance needs around camp, make sure water coolers are delivered around camp, transports trailers for off-site programs; and Clean Bathhouses, Dining hall, grounds maintenance
	<i>Leadership Camp Instructor</i>	Supervised the leadership camp (high school) program, assigns duties, provides training to campers
	<i>Eco-Equestrian Instructor</i>	Supervises the off-site horseback riding program for 3 rd to 8 th grade campers <i>(Must be 21 years; Driving required; lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Wildlife Adventurers Instructor</i>	Provides conservation education program focusing on upland ecosystems through hikes and hands-on activities to 3 rd to 5 th grade campers. <i>(Lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Wetland Wanderers Instructor</i>	Provides conservation education program focusing on wetland systems through hikes and hands-on activities to 3 rd to 5 th grade campers. <i>(Lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Anglers Instructor</i>	Implements our freshwater fishing program to 4 th and 5 th graders. <i>(Lifeguard and USA Level 1 Instructor Certification; Boater Safety Course)</i>
	<i>Trail Blazers Instructor</i>	Provides conservation education program to include a one-night camping experience for 4 th and 5 th graders. <i>(Level 1 Canoe; Lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Anglers Plus Instructor</i>	Implements our advanced freshwater fishing program to 6 th to 7 th graders. <i>(Lifeguard and USA Level 1 Instructor Certification; Boater Safety Course)</i>
	<i>Pathfinders Instructor</i>	Implement the hunter safety program to 6 th to 8 th graders. <i>(Hunter Safety Instructor; Lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Seafarers Instructor</i>	Implement the saltwater fishing program to 6 th to 8 th grade campers. <i>(Must be 21 years; Driving Required; Lifeguard and USA Level 1 Instructor Certification; Boater Safety Certification)</i>
	<i>Explorers Instructor</i>	Provide a conservation education program with hiking and paddle sports adventures for 7 th to 8 th grade campers. <i>(Lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Mariners Instructor</i>	Provide marine ecology instruction to 7 th – 8 th graders. <i>(Must be 21 years; Driving Required; Level 2 Kayak Instructor; Lifeguard and USA Level 1 Instructor Certification; Boater Safety Certification)</i>
	<i>Waterfront Lifeguard</i>	Supervise swimming at waterfront (pond) for all campers. <i>(Lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Paddle Sports Instructor</i>	Provides basic paddling skills for canoe, kayak, and paddle boards to all campers. <i>(Level 1 Canoe, SUP skills, Level 2 Kayak; Lifeguard and USA Level 1 Instructor Certification; Boater Safety Certification)</i>
	<i>Fishing/Sports Instructor</i>	Provides fishing and sport opportunities for all campers. <i>(Lifeguard and USA Level 1 Instructor Certification; Boater Safety Certification)</i>
	<i>Archery Instructor</i>	Provides archery instruction to all campers. <i>(Lifeguard and USA Level 1 Instructor Certification)</i>
	<i>Group Leaders</i>	Facilitates evening programs; Sleep in cabins with campers to provide supervision for up to 16 campers; assist instructors for ½ day.

***Instructors will need to be available starting on May 5th on specific training dates. A calendar is attached. Please make sure you will be available for the trainings of the positions you are selecting.**

****If hired, all staff must attend a mandatory Human Resource Day to complete paperwork, background screening, and receive an overview of camp operations. These dates are scheduled throughout the month of May (see attached calendar to determine which one you will be able to attend).**

DISCLOSURE STATEMENT

Name:

Other names by which known (e.g., maiden name):

*Date of Birth:

*Driver's License #:

State:

Expiration Date:

Do you have a valid driver's license?

Yes

No

Do you have a current chauffer's type license?

Yes

No

Do you have a commercial driver's license?

Yes

No

1. Previous residence (s) for the last five years (include college and home residences):

City

State

Years

City	State	Years

2. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them? Yes No

If Yes, please explain: (Use a separate sheet if necessary)

3. Have you ever been adjudged liable for civil penalties or damages involving sexual or physical abuse of children? Yes No

If Yes, please explain: (Use a separate sheet if necessary)

4. Are you now or have you ever been subjected to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection? Yes No

If Yes, please explain: (Use a separate sheet if necessary)

5. Have your parental rights ever been terminated for reasons involving sexual or physical abuse of children? Yes No

If Yes, please explain: (Use a separate sheet if necessary)

I understand that:

- a. The camp may deny employment to any person who answers “yes” to any of the questions 2 – 5. If hired and the employer later discovers circumstances that would indicate a “yes” answer to any of the above questions, employment may be terminated immediately.
- b. The information provided on this form is subject to verification, which may include a criminal history check and request from any Central Registry of Child Abusers.
- c. The camp may terminate employment or volunteer service of any person if that person is found, regardless of when discovered, to:
 - 1. Have a history of complaints of abuse of a minor;
 - 2. Have resigned, been terminated or been asked to resign for a position whether paid or unpaid, due to complaint(s) of sexual abuse of a minor; and/or
 - 3. Have falsified or omitted information in this disclosure statement.
- d. This disclosure statement must be update yearly.

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designate camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by me will result in the dismissal, regardless of the date of discovery by the camp.

Signature:

Date:

*Required for background screening

Florida Fish and Wildlife
Conservation Commission
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CAMP EXPERIENCE

Please explain any experience you have with camps.

Dates Attended	Camp Name/Location	Director's Name	Were you a staff member or a camper?

Education Experience

High School:	Graduation Date:
Current University or College:	
Major (and Minor, if applicable)	
Year: (Circle One) Freshman Sophomore Junior Senior Graduate Other:	

References

Please provide names and contact information of three people (not related to you) who have knowledge of your character, experience, work habits, and ability. (e.g. Professors, Previous Employer, Family Friend, etc.)

Reference 1	Name:
	Relationship to you:
	Contact Number: () -
Reference 2	Name:
	Relationship to you:
	Contact Number: () -
Reference 3	Name:
	Relationship to you:
	Contact Number: () -

APPLICANT BIOGRAPHY

Please attach a separate sheet if necessary. Questions must be answered to be considered for a staff position.

1. Write a brief biographical sketch, including specialized training in camping, and experiences or training in other fields which might have a bearing on the position(s) for which you are applying.

2. What contributions do you think you can make at camp?

3. What contributions do you think a residential camp can make to children?

COMMUNICABLE DISEASES AT CAMP

Protocols for EYCC Staff (for Acknowledgement and Signature)

In accordance with guidance provided by the American Camp Association, *Field Guide for Camp Implementation of CDC Guidance*, the Everglades Youth Conservation Camp will be providing summer camp opportunities with a reduced number of participants. Additional measures will be in place and followed to address the risk of COVID-19.

You must examine the risk inherent in your participation as a staff member of EYCC during a pandemic. In order to minimize the risk, there are strategies that everyone will be expected to implement prior to any participation. Please be aware of the following **BEFORE ARRIVAL** at EYCC.

PLEASE:

1. Make sure you are well rested, nourished, hydrated and familiar with wearing a face mask prior to coming to camp. The goal is for staff to arrive as resilient as possible.
2. Stay home if they show any symptoms any communicable disease and communicate such with camp administration.
3. Consult your medical provider to determine if attendance is acceptable if you or a family member are at high risk for complications related to communicable diseases.

The Florida Fish and Wildlife Conservation Commission's Florida Youth Conservation Centers Network reserves the right to not admit anyone who may pose a communicable disease risk to others. If you start to show any questionable symptoms while at camp, you will be sent home immediately to prevent the spread of the potential illness.

At camp we will have the following screening and monitoring protocols in place to help stop the spread of any communicable disease:

1. Each Sunday upon arrival, staff will be screened for any signs of communicable diseases. The daily check-in process will include taking your temperature using an infrared forehead thermometer. Staff with an abnormal screening will not be permitted to stay at camp. You will be asked to go home and get a COVID test. If the test is negative, then you will be permitted back to camp. If it is positive, you will need to wait 5 days, then rescreen. We will follow the current guidelines from the CDC in terms of when you can return to work.
2. Frequent handwashing and use of hand sanitizing solutions will be expected.
3. We will reinforce the importance of coughing/sneezing "into your sleeve" and not covering your mouth with your hand.
4. We will stress the importance of not touching one's face with potentially dirty hands.
5. We will encourage everyone to not share any personal items.
6. Everyone will need to drink water frequently.
7. The camp may decide to dismiss, or end camp early based on any test results in any camp session.

We at EYCC still feel that we can have a successful residential camp with specific guidelines in place to keep the campers and staff safe and healthy. If you think you are willing and able to meet these guidelines while working and on your free time to keep our Camp Community a healthy environment, then please acknowledge by signing this form

Have you received the COVID-19 vaccination? (circle response) **Yes** **No**

ACKNOWLEDGEMENT

I have read, understand, and am willing to meet the expectations for camp, and understand the risks associated with attending camp during a pandemic.

Signature: _____ **Date:** _____